

## Minutes of the IQAC meeting dated 6<sup>th</sup> September, 2023

A meeting is held at the Principal's chamber to discuss the following agenda:

1. Different Audit practices of the college
2. Certificate courses of the college


At the outset of the meeting the Chairman took chair and welcomed the gathering. The objective of the meeting was briefed by the Coordinator of the IQAC, EKAC. The coordinator, IQAC, EKAC has stated about the requirement of different audit (academic audit, green audit etc.) for its overall quality assurance.

The Coordinator, IQAC, EKAC informs the members about the ongoing certificate courses of the college. In his lecture, he informs that three months Computer Application course is running under the guidance of Dr. Tazmin Sultana, Assistant Professor, Department of Mathematics of the College. Dr. Sultana has also informed that there are a few certificate courses are in process under PMKVY scheme of Govt. of India in our college. But the three months Spoken English course which is entrusted to the English department of the college is discontinued by the department.


### Resolution

1. The college's existing Academic Cell (renamed as Academic Monitoring Cell) was given the responsibility to take the initiative to complete the Academic Audit for the session 2023-24. The Green Audit is to be conducted by a separate committee consisting of different faculty members of the college.
2. The meeting suggests initiating some certificate courses in the college in coming days.

Dr. Anil Ch. Das, Chairperson of the meeting in his lecture requested all the members of the IQAC to work for the quality improvement of the college by the possible ways. The meeting came to an end with the formal vote of thanks by Dr. Pankaj Kalita, Coordinator, IQAC, EKAC.

  
Coordinator  
Internal Quality Assurance Cell  
Eastern Karbi Anglong College

Approved

  
Dr. Anil Ch. Das, Principal  
Eastern Karbi Anglong College  
Sarihajan, Karbi Anglong